

Digital Content Editor

Four Month Fixed-Term Contract, Immediate Start

About the Role

An exciting role has arisen at The Analyst reporting directly to the Head of Creative. The role will have responsibility for editing our research content which is published through a variety of digital channels.

We are looking for someone with immediate availability or a notice period of less than two weeks. Salary is negotiable based on experience.

Key Responsibilities

- Responsibility of content management system for all electronic publishing activity.
- Project manage the publishing process to ensure delivery of deadlines are met and stakeholders are coordinated.
- Ensure an exceptional level of written research to ensure our customers receive a superior product.
- Edit research content for grammar, style, and presentation to ensure accuracy and consistency in line with The Analyst brand.
- Maintain and apply internal style guide to all research.
- Set up and distribute weekly client newsletter.
- Create and maintain note templates.
- Maintain library of published documents.
- Work with creative team to continuously improve The Analyst website and app.

Relevant Skills, Knowledge, and Experience

Criteria we are looking for:

- UK editorial professional with at least 1-2 years' experience (finance sector preferred but not required).
- Experience of publishing using WordPress preferred.
- Exceptional organisational skills.
- Knowledge of Prince 2 or Agile project management techniques.
- Solution orientated.
- Lead and coordinate process-led projects/tasks.
- Excellent levels of communication including, written, verbal, and presentation skills.
- Ability to work under pressure and deal with strong characters.
- Minimum 2:1 in an editorial or English related degree.

About The Analyst

The Analyst Research LLP is a leading independent equity research provider, delivering differentiated stock recommendations to an exclusive group of clients comprising of a number of the world's leading mutual funds and hedge funds. We undertake fundamental company research using rigorous and diligent processes with a long-term investment horizon, setting aside short-term noise and market chatter. Our research is unrestricted by geography or sectors and we travel the world to uncover the best stock picks for our clients.

Our business is expanding geographically and growing rapidly as we take advantage of industry change. The successful candidate will have the opportunity to join an exceptionally talented and proud team with a track record of delivering superior results to our clients. This is a great opportunity to be part of a company that is disrupting the equity research industry through its innovative approach.

How to Apply

All applications should come through the Head of Research job advert posted on LinkedIn, for more information please visit [our LinkedIn page](#).